



LAWRENCE J. YERDON VISITORS CENTER

The Lawrence J. Yerdon Visitors Center is styled after the many warehouse structures that once populated the Portsmouth waterfront.

TYPE OF EVENTS

The Lawrence J. Yerdon Visitors Center is a facility for receptions, dinners, business meetings, lectures, and private parties.

CAPACITY

90 Lecture seating
70-80 Sit Down Meal (time dependent)

FEATURES

- Ample tables and chairs*
*It is the renter's responsibility to acquire any additional tables, chairs and equipment that are needed.
- WiFi, wireless mic, podium, retractable screen
- Onsite parking*
* The rental base fee includes five (5) spaces in the Hancock Street parking lot during regular Museum hours. Additional spaces may be available after the Museum has closed.

CATERING

The onsite café – Liberty Fare Dining – is available for catering, or renters are welcome to bring in their own food or use a different caterer as long as they hold the appropriate license.

OTHER CONSIDERATIONS

- SET-UP: If renting the entire Visitors Center, set-up in areas other than the main hall can't begin until the Museum closes at 5:00 PM.
- LINENS/DISHWARE: The renter is responsible for linens and dishware.
- MUSIC: Live music (or DJs) cannot be played during regular Museum hours. (10:00 AM to 5:00 PM)
- TRASH: The Museum has a "carry in / carry out" trash and recycling policy.
- ALCOHOL: Alcohol must be served by a person or caterer with a New Hampshire liquor license or TIPS certification.
- INSURANCE: A certificate of insurance (or one-day event insurance) must be provided by renter if alcohol is being served.

RENTAL FEE*

* LECTURE HALL ONLY

1 Hour	\$200
2 Hours	\$300
3 Hours	\$400
1/2 Day	\$500 / Evening
Full Day	\$750

* Discounts may be available for non-profit organizations.

LAWRENCE J. YERDON VISITORS CENTER



The Lawrence J. Yerdon Visitors Center is styled after the many warehouse structures that once populated the Portsmouth waterfront.



Lawrence J. Yerdon Visitors Center Entrance



Greeting Area



Sit-down Dinner



Lecture Set-up



Exhibit / Fair